



Department of Community Enhancement Chesterfield County, Virginia

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Kirkland A. Turner
Director

Memorandum

To: The Honorable Members of the Board of Supervisors

From: Kirkland A. Turner, Director of Community Enhancement

Date: January 16, 2018

Subject: Summary of Department Activities, Second Quarter, October – December, 2017

The second quarter has been largely spent improving existing operations, reaching out to partners in the community and developing relationships. Examples include increased collaboration between the Police Department and our Inspection Staff and meeting with ARC representatives to explore ways to involve ARC clients in our neighborhood clean up activities.

While the Anti-Litter program will not officially transfer to Community Enhancement until February, Pam Cooper and her team are actively supporting our new department and is proving very good at assisting with neighborhood issues.

CDBG & HOME GRANTS

- CDBG staff attended the Virginia Governor's Housing Conference in Norfolk on Thursday, Nov. 16.
- Staff attended HUD's Annual Statewide Grantee Meeting on Friday, Dec. 8.
- Staff completed inspections of nine owner-occupied critical (CDBG grant funded) home repair projects alongside project: HOMES staff. Year to date, five of these projects are in progress of an estimated six total.
- Staff completed inspections of three owner-occupied comprehensive (HOME grant funded) home repair projects alongside project: HOMES staff. Year to date, 2 of these projects are in progress of an estimated six total.
- Staff completed a final walk through of the Providence Middle School and Davis Elementary School Parks Improvement Project, which utilized FY2015 CDBG funding.

- Staff reviewed 24 submitted applications for FY2019 CDBG and HOME funding with staff and citizen review committees to garner input. Staff will take input received to draft a proposed budget for FY2019.

JOINT PRO-ACTIVE “QUALITY OF LIFE” OPERATION WITH POLICE DEPARTMENT.

Month	Location	Violations
October	Glen Tara	74
November	Quail Oaks & Jessup Farms	34
December	Kingswood & Brighton Green	90

REVEUE COLLECTED

- \$2.916 million – Vehicle Enforcement
- \$500,096 – Business License Enforcement
- \$3.417 Million Total

INSPECTION ACTIVITY

- 963 Cases
 - 357 Inoperable Vehicle Complaints
 - 69 Tall Grass Complaints
 - 374 Discarded Material Complaints
 - 104 Zoning Complaints
 - 59 Building Related Complaints
- 51 percent of all cases were pro-active
- 93 percent resolved through voluntary compliance
- 16 days on average to resolve

CUSTOMER SERVICE

- 3,659 Vehicle Citations Processed
- 1,281 Criminal Complaints Prepared
- 3,710 Telephone and On-Line Customers
- 490 Walk-in Customers

REVITALIZATION and DEVELOPMENT

- **Empowering Neighborhoods Forum** (3/3/18). Working with the Revitalize Our Communities Committee (ROCC) to plan their premier annual community event – the Empowering Neighborhoods Forum. Working on event planning, media, marketing, and securing vendor/exhibitors. Secured Laura Lafayette, chief executive officer of the Richmond Association of REALTORS, as this year’s keynote speaker.
- **Vacant House Inventory.** Began work on understanding the number and location of vacant and abandoned residential properties countywide. Working with the Maggie Walker Community Land Trust to identify possible acquisition opportunities of bank-owned vacant properties.
- **Rehabilitation Tax Exemption.** Continued aggressive marketing of this countywide incentive program, including direct e-mail to all known community organizations in the county, and targeted program information distribution in major subdivisions (including Brandermill, Woodlake, Salisbury, and Bexley).
- **CDBG/HOME Application Review.** Completed internal review and evaluation of 24 different applications from non-profit organizations requesting CDBG and HOME funding.
- **Good Neighbor Guide.** Working with the Communications and Media Department and the ROCC to create print and online content to encourage positive neighbor behaviors to improve neighborhoods.
- **Technology.** Continued upgrades and improvements to department website. Began work with county IST staff to develop Business Intelligence capabilities, to improve data sharing and communication between county departments.
- **Service Coordination.** Working with Human Services division staff to improve communication between various staff that may be involved in individual property violations. Submitted a proposal to VCU to secure the services of a graduate student project team to evaluate this issue and provide recommendations for improvements.
- **Community Association Database.** Completed updates to our database of community association contacts, using volunteer staff efforts.
- **Mobile Home Parks.** Letters were sent to the owners of all mobile home parks introducing the Community Enhancement Department and offering to meet to assist with any community development matters.
- **Camp Baker Sewer Exception.** Staff filed and processed a request of the Board of Supervisors to grant relief of a requirement that their proposed \$2.5 million multi-purpose center connect to public sewer.

ANTI – LITTER

- In addition to hosting and facilitating a variety of programs and events, team efforts include:
 - 56,475 Pounds or 28 tons of trash collected
 - 2,259 bags of trash collected
 - 609 clean up hours by staff and volunteers
 - 370 road miles walked collecting trash

COMMUNITY ENHANCEMENT SPOTLIGHT

Every quarter, we will highlight Community Enhancement successes.

- **3100 Galena Avenue**

Before



This was part our Quality of Life sweep in Quail Oaks. The property was overgrown with weeds and bamboo. The buildings were vacant and unsecured. It was becoming an attraction for unsupervised / unlawful activity and had become a significant issue of concern for the neighborhood.

After



Community Enhancement staff along with a community policing officer were able to work with the property owner to get the vegetation cut and buildings secured to the relief of the community.

Kickback Jack's Sports Bar and Grill Partners with Anti-Litter Program

Kickback Jack's in Midlothian contacted staff to discuss co-sponsoring their holiday event with the goal of educating the customers and their families of the importance of keeping the county clean. On December 7, the restaurant hosted a holiday celebration from 3-5 p.m. The event was a success and included fun activities including Santa, a bounce house, face painting, caroling, raffles and prizes.

The Anti-Litter Program provided 10 recycling/trash cans, 100 each of recycled pencils, educational workbooks, coloring pages, stickers, reusable bags, auto trash bags and more. The children were awarded some of the items as prizes through various educational games. All the guests were delighted to learn new ways of giving back to the community.



Assign -A-Highway Program

The Anti-Litter team operates the Assign-A-Highway program. Staff has developed an agreement with the Chesterfield Community Criminal Justice Board to use their clients/probationers to remove litter/cigarette butts along county roads. This quarter we focused in the areas of Osborne, Curtis and Lucks Lane. Staff continues to receive support from the Judges with assignment of court clients to support the program.

CC: Dr. Joseph P. Casey, County Administrator
William P. Dupler, Deputy County Administrator for Community Development